



D Y PATIL
DEEMED TO BE
UNIVERSITY
NAVI MUMBAI

CONSULTANCY POLICY
OF
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UNIVERSITY, NAVI MUMBAI



Introduction:

A research consultancy refers to the provision of skills or expertise of academic staff members to external funder. Remuneration is paid by an external funder. Such type of consultancy can be generated through pharma industry, commerce, healthcare, government or any corporate industry. It is an effective way to spread the knowledge among the industry and society. Consultancy should not overcome the basic interest and purpose of the university values. Consultancy policy helps to maintain the standard operating procedure to get the consultancy project from the different industries. The policy has been prepared by keeping in mind the academic and core values of University.

Objectives:

1. To spread the knowledge of the University experts among industry and society
2. To give momentum to the ideas of the expert working in academics
3. To bridge the gap of theoretical and practical knowledge between academics and industry
4. To enhance the consultancy skills of the academic staff
5. To encourage the staff to attract cutting edge research project in the University campus
6. To maintain industry-academia collaborations

University Consultancy Committee: (UCC):

All the consultancy projects should be scrutinized through University Consultancy Committee (UCC). Composition of the UCC committee is as follows.

- Chairman: Hon'ble Vice Chancellor
- Members: All Heads of the Institutes
- External Experts: Industry experts in the concerned subjects
- Member Secretary: Director, CIDR
- Special Invitee: Registrar & COE



Mode of Operation:

Academic staff can approach the concerned industries or vice versa. It is the responsibility of the respective consultants to prepare the detailed protocol of the consultancy project. Protocol should include the origin of the consultancy, background information, objective, work plan and methodology, deliverables and financial details. All minute details of the consultancy project should be mentioned in the protocol. Financial details should be given in the form of recurring and non-recurring expenses, consumables, overhead charges, fees of the consultants & University overhead fees. All the written projects should be submitted jointly by consultant and external funder to Director, CIDR for further approval. Director CIDR will study the projects. All the projects will be presented in front of the UCC. After approval from UCC, the letter of approval will be submitted to the consultant and external funder. External funder should bear the fees of the UCC committee meeting.

Work protocol for the staff associated with Consultancy Projects:

Consultant should take written permission from UCC for giving consultancy to the industry. His/her academic work should not compromise in view of his/her consultancy project. At any given point of time, consultant cannot take more than two consultancy project. He/she can handle maximum two projects at any given point of time. He/she should devote additional time apart from his duty hours at the academic institute. He/she can utilize basic University infrastructure. University will charge the overhead fees for utilizing the University infrastructure. Consultant should submit six monthly progress report of the project. At the end of the project, it is essential to submit project completion report to Director, CIDR. All the fees paid to the University should be deposited to the CIDR account, 'DYPU Centre for Interdisciplinary Research.'



Policy for clinical trials:

All the clinical trial protocols should be thoroughly studied and mentioned in detail by the consultant and the external funder. All the clinical trial protocols should be submitted to the Institutional ethics committee. External funder should pay the fees of Institutional ethics committee. All the clinical trial should be registered to DCGI. Principle Investigator should get 8-15% of the share (case to case basis), University overhead expenses shall be 15% and co-investigators should be offered 5 to 10% of the share (case to case basis). All project related overhead expenses should be taken separately from the external funder. All recurring and non-recurring expenses should be taken from external funder.

Policy for Industry Project:

The consultant can approach the external funder to get the projects. Both, consultant and external funder should write detailed protocol of the project. All industry projects should be submitted to UCC. After approval from UCC, projects can be initiated at the respective schools. The percentage share of the consultant should be 8 to 15% of the total budget. University basic fees for the infrastructures utilization shall be 15% of the total budget. Co-consultant should get share of 5 to 10%.

Policy for Use of equipments:

University and its constituent schools can offer the external funder to utilize the state-of-art equipments within their premises. The cost of the utilization should be on the basis of number of hours. The equipments costing above 1 cr should be charged at the rate of INR 1000 per hour, equipment costing 50 lakhs to 1 cr should be charged at the rate of INR500 per hour and the equipment below 50 lakhs should be charged at the rate of INR250 per hour. It is the basic responsibility of the consultant and external funder to utilize the equipments



without any damage. The cost of any damage of the equipment should be given by the external funder.

Policy for training:


University and its constituent schools can train external faculty and students or participant by using the state of art facilities of the University. Such training should be charged on per day basis. Healthcare training should be charged at the rate of INR 25000 per day and non-healthcare trainings should be charged at the rate of INR 12000 per day.

Policy for Analysis of data:

University and its constituent schools can offer external funder to utilize the data analysis softwares. The charges for the minor projects should be INR 25000 and the fees for the major projects should be INR 100000.

Policy for Surveys:

University and its constituent schools can offer the facility of surveys to healthcare and non-healthcare industries. The fees for health care surveys should be INR 100000 and for non-health care surveys it should be INR 75000.


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