



Standard Operating Procedure (SOP) for Health, Hygiene & Safety of Students amidst COVID-19 Pandemic



Safe Return to School of Medicine



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI



Overview

In view of emerging situation related to COVID-19 Pandemic in India, It is important to safeguard the principles of health, safety, fair and equal opportunities for the students. At the same time it is very crucial to ensure academic credibility, career opportunities and future progression of students. Academic evaluation is very important milestone in any education system. The performance in an examination gives confidence and satisfaction to the students and is a reflection of competence, performance and credibility that is necessary for global acceptance.

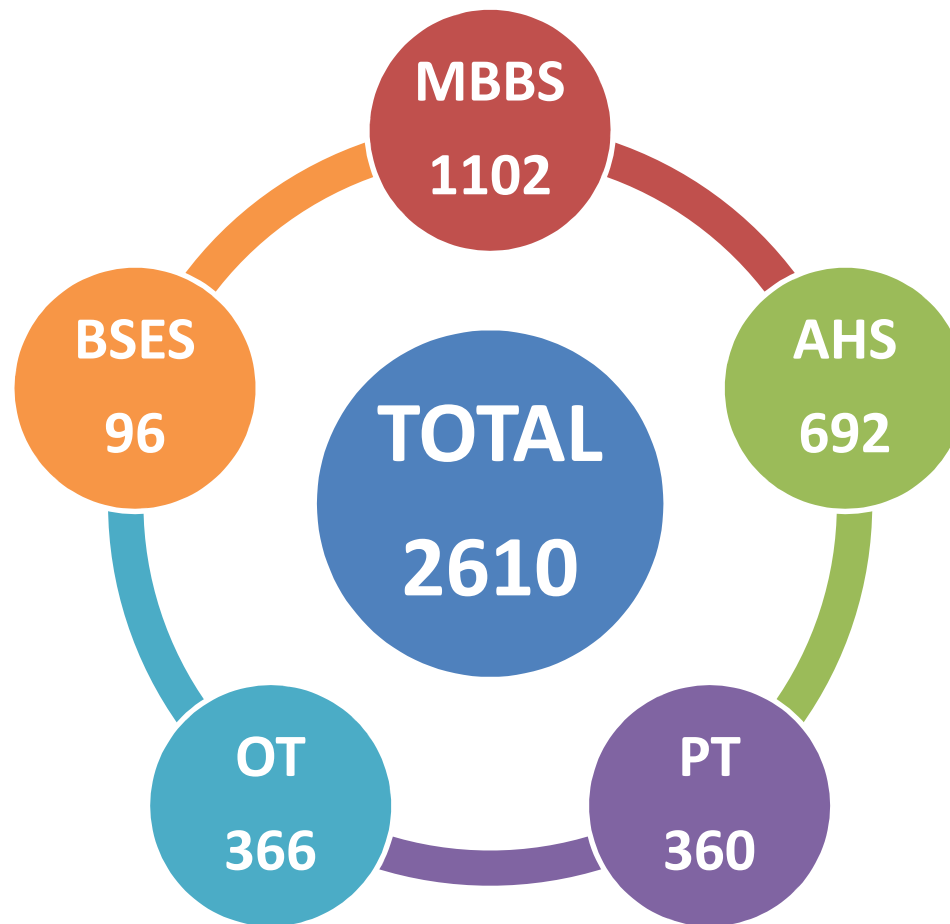
Thereby, keeping in mind the present scenario and in order to maintain the safety of students, teaching and non-teaching staff members;

The Standard Operating procedures for various aspects are as follows



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

Total Student Strength in Medical College Building





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Part 1 : Preparation of Campus

Sanitization

Screening

Use of various
Facilities





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Sanitization & Fumigation

- ✓ Hand Sanitizer / Alcohol Hand rubs with dispensers will be placed throughout the college building for ease of access and maintenance of hand hygiene.
- ✓ Students will be advised to carry a small hand sanitizer / alcohol hand rub at all times.
- ✓ Frequent fumigation of all areas in the school of medicine building will be done.
- ✓ Instruction videos on how to wash your hands thoroughly will be displayed at the entrance of the college building on the LED Screens.





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Screening Areas

Entrance to School of Medicine

Entrance to legend café

Entrance to Hostel

Entrance to Administrative
Section

Entrance to Library

Entrance to Lecture Halls , Labs
& Clinics

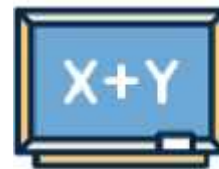




D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Protocols for Use of Various Facilities has been formulated

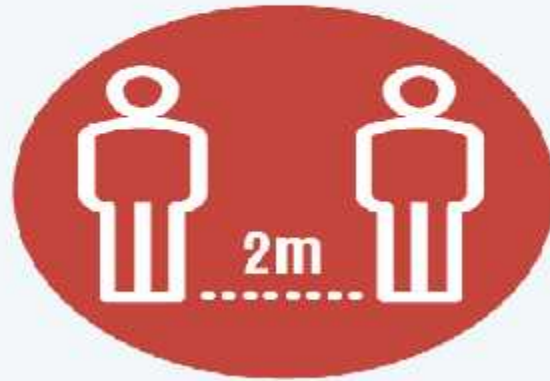
- ❖ Legend's Café
- ❖ Library
- ❖ Lecture Halls, Laboratories, Demo Rooms
- ❖ Girls/Boys Common Room
- ❖ Open Areas
- ❖ Washroom
- ❖ Elevator
- ❖ Hostel





D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

- **Common Instructions at all times**





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

Hand Hygiene

- Hand Sanitizer / Alcohol Hand rubs with dispensers have been placed throughout the college building for ease of access and maintenance of hand hygiene.
- Students are advised to carry a small hand sanitizer / alcohol hand rub at all times.
- Instruction videos on how to wash your hands thoroughly have to be displayed at the entrance of the college building on the LED Screens.
- Posters / Images promoting hand hygiene have to be displayed on the notice boards and LED screens throughout the college building.

Respiratory Etiquette

- All the students, teaching and non-teaching staff are advised to wear masks at all times during the lectures / demonstrations / practicals being conducted.
- Tissue boxes must be easily available at places during the lectures/ demonstrations / practicals being conducted.
- All the teaching, non-teaching staff and students are advised not to sneeze on palms , hand or surfaces without masks. One must always try to cover the face with mask or with the elbow while sneezing to avoid any chance of transmission.



Adequate Disposal

- Areas for placing completely covered peddal operated disposal bins will be identified and placed for ease of disposal of

MEDICAL WASTE DISPOSAL



Properly disposing of your medical waste prevents infections and diseases from spreading, and keeps our Earth clean

Strength of Students at a time

- Any of the above shall be conducted in batches for the students belonging to the respective professional year of the course of MBBS.
- The lecture topics shall be repeated for the different batches formed.
- Since most of the lecture series have been conducted online during the lockdown period, the main emphasis would be on the practical aspect of medicine.



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Legends Café

1. Lunch break will be staggered for students of different streams, batches and years.
2. Both doors of Legends café will be open with screening at both points of entry and pedal operated hand sanitizer will be made available at both entrances.
3. Only students with valid I card will be allowed entry.
4. Watchman will be stationed at both points of entry for thermal screening of entrants.
5. Air-conditioner use will be minimised and windows will be kept open.
6. Seating arrangement will be marked on tables as per Social Distancing norms.



- **Food Ordering options : to avoid waiting time and overcrowding**
 1. Food orders can be placed by Whats app /coupon system and paid for in advance by online mode of payment (QR code)
 2. In-house dining can be allowed only if prior reservation made in Legends café by Whats app.
 3. Only pre-packed meals/ meals as per fixed menu can be made available in café.
 4. Boys Common Room and Girls Common Room will be utilised as extensions of Legends Café.
 5. Outdoor seating arrangement will also be made.



D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

- **Sanitization Protocol**

1. UV-C machine will be used for sanitization of crockery, cutlery and glasses.
2. Sensor taps will be available for handwash.
3. Kitchen to be sanitized twice a day.
4. Tables, chairs and floor of legends café to be cleaned with 1% sodium hypochlorite every hourly.

- **Staff Screening & Attire**

1. Social Distancing of staff to be observed in Kitchen with designated work areas.
2. Regular medical check-up of staff and use of shower cap, gloves, shoe cover, mask and face shield at all times by staff while cooking and handling food.



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• College Library

- ✓ ID Cards mandatory for entering the library.
- ✓ All Students must wear a mask and sanitize their hands before entering.
- ✓ Maintain social distancing on tables while reading at all times.

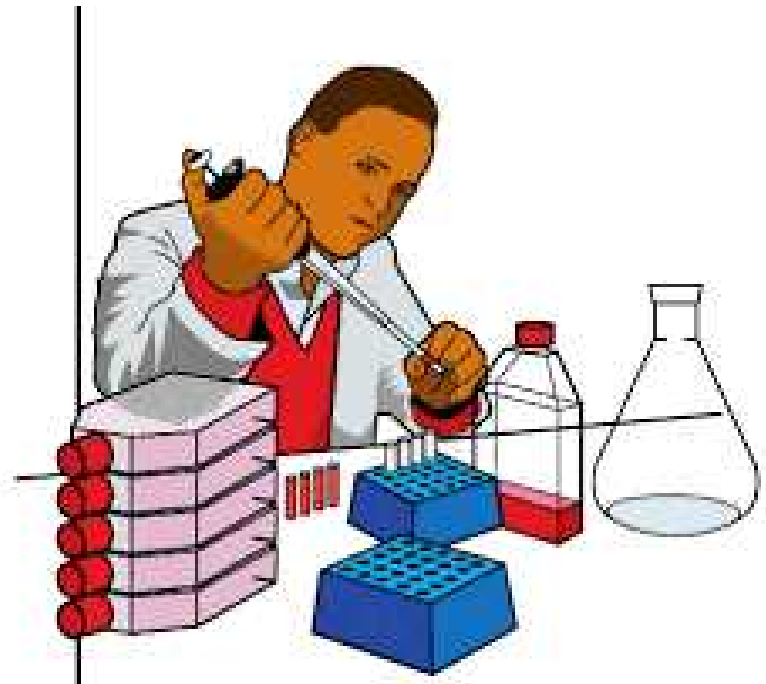




D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Laboratories

- ✓ Not more than 20 students at once . They will be divided in batches.
- ✓ Projection of slides instead of use of individual microscopes.
- ✓ Marked areas for seating and placing of students.
- ✓ Students will be provided with required materials on their marked seats.





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Hostel

- ✓ Thermal screening on entrance
- ✓ Not more than 2 students in the room at once
- ✓ Visiting each others rooms to be restricted .
- ✓ Hand sanitizers to be placed at strategic points
- ✓ 6 hourly mopping and cleaning of surfaces with hypochlorite solution
- ✓ Minimal use of AC to be advised. AC to be serviced every 3 months





D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

- **protective gears & screening for Support staff of Hostel**

- ✓ Protective gears like masks, head cap, shield and gloves to be made available for the support staff.
- ✓ Daily Screening of support staff
- ✓ All the cleaning materials , hand wash liquids, peddal operated dustbins etc to be made available
Hand sanitizers to be placed at





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Part 2 : Preparation of Students

Intimation to parents

Written Consent

Screening protocols

Student Support





D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

Intimation to parents

- Intimation to the parents of students will be sent via email which will include protocols and guidelines for entry, exit and use of facilities available in the School of Medicine and DY Patil Hospital premises.
- All the parents will be notified at least 15 days prior to date of starting of physical classes.

Written Consent

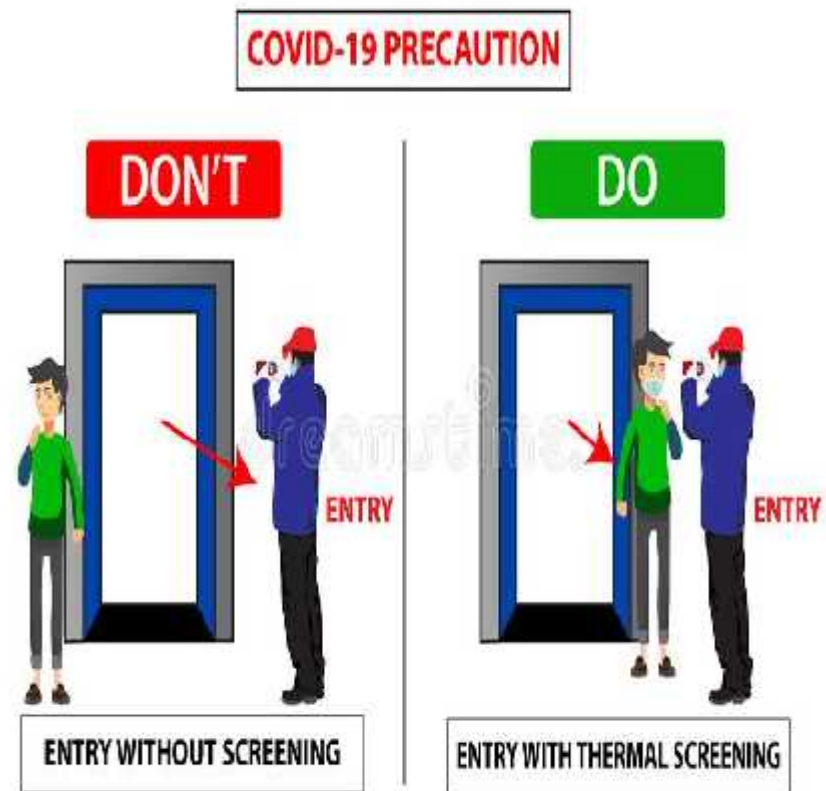
- Informed written consent will be sought from all parents via email before date of physical reopening of School of Medicine.



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

Screening Protocols

- ✓ Students should possess a negative report of COVID-19 rapid antigen test at the time of re-joining.
- ✓ Thereafter mandatory rapid antigen test for COVID-19 will be performed once in 6 to 10 days for all students.
- ✓ Testing will be performed in classroom by technician in PPE kit.
- ✓ There is no need to quarantine out of station students prior to their joining college.





D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

Student Support

- **24 hour helpline** will be made available for all students.
(022 27735901)
- **Robust mentorship program** such that there is **one mentor for every 10 students**. The mentors will report to the Dean and establish telephonic contact with their batch of students every day.
- **Presence of COVID-19 Grievance Committee for students.**



D Y PATIL
DIED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

COVID-19 Grievance Committee for students

Sr. No.	Designation	Name	Mobile no	Email ID
1	Chairperson (Dean)	Dr. Surekha Patil	9930923108	surekha.patil@dypatil.edu
2	Member (Vice Chancellor)	Dr Shirish Patil	9920237101	Shirish.patil@dypatil.edu
3	Member (PG Coordiantor)	Dr. Bharati Kulkarni	9820554431	bharati.kulkarni@dypatil.edu
4	Member (UG Coordiantor)	Dr. Rajiv Rao	9323585528	rajiv.rao@dypatil.edu
5	Member (Registrar)	Mrs. Rutali Sawant	9326238923	rutali.sawant@dypatil.edu
6	Member	Dr. Rajesh Rai	9920403563	rajesh.rai@dypatil.edu
7	Member	Dr. Vivek Nalgirkar	9769067069	vivek.nalgirkar@dypatil.edu
8	Member	Dr. Rahul Peddawad	982144650	rahul.peddawad@dypatil.edu
9	Member	Dr. Krittika Bhatia	8898452692	Krittika.bhatia@dypatil.edu
10	Member & UG Student	Dr. Soham Sinnarkar	9969043210	soham.sinnarkar@gmail.com
11	Member & PG Student	Dr. Niti Bhatwal	8454994762	nbhatwal@gmail.com



Special Attention

- There will be a separate section in fever OPD dedicated to students.
- Special attention will be paid to students with co-morbidities.
- Separate provision will be made in the hospital for medical care of students as and when required.
- Asymptomatic but COVID-19 positive students will be advised home quarantine.
- Regular counselling sessions will be conducted for all students (online)



D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

• Part 3 : Academic

Phase wise reopening

Staggering of batches

Introductory briefing

Hybrid Teaching





D Y PATIL
DEEMED TO BE
UNIVERSITY
SCHOOL OF
MEDICINE
NAVI MUMBAI

Student Attire

- Surgical scrubs can be purchased by students with different colours for each professional year along with protective gears (head covers, N-95 mask, closed footwear, shield)
- Mobile phones in plastic covers on silent.
- Additional carrying of bags and unnecessary items should be discouraged

Faculty Attire

- Surgical Scrubs
- Gowns
- N-95 Mask
- Shield
- Gloves
- Closed Shoes



D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI





D Y PATIL
DEEMED TO BE
UNIVERSITY
— SCHOOL OF —
MEDICINE
NAVI MUMBAI

Thank You

Dr. Srividya Sreenivasan
Dr. Kritika Bhatia