



D Y PATIL
DEEMED TO BE
UNIVERSITY
NAVI MUMBAI

**PADMASHREE DR. D. Y. PATIL VIDYAPEETH,
MUMBAI**

INTERNAL QUALITY ASSURANCE CELL



D Y Patil Deemed to be University, Navi Mumbai

**Internal Quality Assurance Cell
Minutes of the Meeting**

Ref: DYPU/IQAC/June 10, 2019

Date: 10/06/2019

Time: 2 p.m.

Venue: University Conference Room

Attendees / Invitees: IQAC /Attendance/

Dr. Vijay D Patil, Hon. President, presided over the meeting.

Dr. Shirish Patil, Vice-Chancellor of the D Y Patil University was the Chairman of the meeting.

The meeting commenced with the Vice-chancellor welcoming all the members. The Secretary of the IQAC started the proceedings. The following items in the agenda were discussed.

1. The minutes of the previous meeting held on 20/12/2018 were read and confirmed.
2. It was discussed that the quality of research publications, across all the Schools need to be improved. It was agreed that the total number of publications has to be equal to the total of faculty in any given year. (1:1)
3. The faculty could seek the guidance of the Joint Director for Inter-Disciplinary Research to decide the names of the preferred journals for publications
4. It was decided that The Joint Director, Inter-Disciplinary Research, will address the Faculty and Researchers of the University. Subsequently, they will be given 10-15 days' time to finalise their submissions to the external agencies.
5. Issues related to the implementation of the Learning Management Systems were discussed. The IT department was instructed to continue to offer their assistance to the Schools that sought their help.
6. The Academic Audit for all the Departments of all the Schools in the University has to be carried out.
7. The Vice-chancellor insisted that research, innovation and creativity would receive top priority to keep abreast of the latest developments in these disciplines.

The meeting concluded with the Vote of Thanks presented by the Secretary of the IQAC to the Chairman of the meeting, Hon. President and the members present.



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Agenda for the meeting of the IQAC to be held on June 10, 2019 at 2 p.m. at the University
Conference Room

1. To read and confirm the minutes of the previous meeting held on 20/12/2018.
2. Report of action taken over the meeting held on 20/12/2018
3. Research Publications – quality of research to be further enhanced by all Schools
4. Inter-disciplinary Research to be taken up by staff and students.
5. Strengthening the Learning Management Systems – role of IT departments.
6. Any other matter with the permission of the Chair.

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Action taken report for the meeting of the IQAC held on 20/12/ 2018

Subject	1	Regarding of the minutes of previous meeting and confirmation.
Resolution	1	Dr. Abhay Choudhary, read the minutes and the last meeting and they were confirmed unanimously.
Subject	2	Schools have to submit their respective Institutional AQAR and the composition of the institutional composition of IQAC
Resolution	2	The Institutional AQAR and the composition of the institutional composition of IQAC have been submitted by the respective Heads
Subject	3	Computerisation of administration and library has been initiated
Resolution	3	Computerisation of administration and library has been initiated in the following areas. Some of them are on a trial basis and shall be fully functional on clearing defects/gaps. If any: <ol style="list-style-type: none"> 1. Wifi-enabled campus 2. Biometric attendance 3. Financial Data management by Tally ERP 9.0 4. Usage of customised ERP 5. Use of “Dhanvantri” software to promote a paperless office and hassle-free for the patient by providing unique hospital identification number.
Subject	4	Research publications to be enhanced and sensitize/promote a research climate in the University
Resolution	4	Dr. Atul Deshmukh, addressed all Schools <ul style="list-style-type: none"> ➤ to initiate research activities and publications in the listed journals. ➤ Plagiarism check would be carried out in the University. ➤ The goal was to reach 1:1 so that the scientific temperament required can be inculcated in all the staff and nurtured in the students as well. ➤ Students and faculty to make presentation of their research proposal in front of the Research committee ➤ Approved projects would be forwarded to the ethics committee of individual school



		➤ Projects would be sent to funding agencies depending on the specialization																
Subject	5	Schools to give the number of initiatives under taken towards faculty development																
Resolution	5	The IQAC co-ordinator submitted that more than a hundred faculty have benefitted from the various initiatives undertaken towards faculty development																
		<table><thead><tr><th>Faculty/Staff Development Programmes benefitted</th><th>No. of faculty</th></tr></thead><tbody><tr><td>Refresher courses</td><td>141</td></tr><tr><td>HRD Programmes</td><td>135</td></tr><tr><td>Orientation programmes</td><td>251</td></tr><tr><td>Faculty Exchange Programme</td><td>02</td></tr><tr><td>Staff training conducted by the University</td><td>171</td></tr><tr><td>Staff training conducted by other Institutions</td><td>127</td></tr><tr><td>Summer/Winter Schools, workshops etc.,</td><td>59</td></tr></tbody></table>	Faculty/Staff Development Programmes benefitted	No. of faculty	Refresher courses	141	HRD Programmes	135	Orientation programmes	251	Faculty Exchange Programme	02	Staff training conducted by the University	171	Staff training conducted by other Institutions	127	Summer/Winter Schools, workshops etc.,	59
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